

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 1**

**Sht. No. 1823
October 6, 2015**

OFFICIAL MINUTES

Members Present: Carl Calarco, Connie Hellwig, Nicole Klein, William Murphy,
Roger Spell, Leonard Zlockie

Members Absent: James Wiley

Staff Present: Mark Ward, Melissa Sawicki, Aimee Kilby, Robert Miller, Connie Poulin

Staff Absent: None

Others Present: Joshua Hatcher (Eville Times), Sharon Turano (The Villager),
Maddy Turano, Denise Veloski (RA Mercer)

Call to order of meeting

President Calarco called the regular meeting of October 6, 2015 of the Ellicottville Central School Board of Education to order at 7:30 p.m. The pledge to the flag of the United States was recited.

Roll Call

James Wiley - Absent

Changes, Additions and Deletions to the Agenda

Additions:

- 7b.** Letter to NYSPHSAA
- 7c.** Letter (invite) to West Valley Board Members and Administration
- 13d.** Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to award the purchase of 2015/2016 electricity purchase to Energy Coop of America at the indexed adder rate of \$0.01330 per kwh used. The actual amount that will be charged for the commodity will be the index based adder, plus the current market price as established by the NYISO/LBMP Day Ahead Market Price.
- 14d.** add: Katie Taylor & Jenna O'Connell - substitutes

Public Comment

None

Approve Agenda

Moved by Spell, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the October 6, 2015 Board of Education meeting with the additions.

**Yes – 6
No – 0
Carried**

Presentations & Reports

R.A. Mercer (Denise Veloski) – presented the Ellicottville Central School 2014-2015 External Audit. She noted that it is a clean audit.

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 2**

**Sht. No. 1823
October 6, 2015**

Communications, Commendations

- a. **Capital Project Update** – Superintendent Ward stated contractors are finishing up a few things. The lockers have been delayed until October 21, 2015. He stated that the electrical work is still incomplete and there simply are not enough workers coming down to work on the project. SLR is working on redefining the display case for the clock and bells. The showers in the locker rooms and coaches offices will be fixed to prevent water from spraying out into the walkways. Work is still being done on the divide curtain in the gym and the bleacher controls and anchors will be fixed tomorrow. Finalizing work on the chair order. (Narrowed down to 2 styles). Thinking of ordering 300 of one and 100 of another. Ventilation in the elementary is greatly improved as well as the drainage in the elementary parking lot.
- b. **NYSPHSAA** - Superintendent Ward stated that he sent a letter to the New York State Public High School Athletic Association outlining that he has full support of Section VI and NYS Superintendents in his request for support of the West Valley students and sports programs. He stated that the rule that students cannot transfer or they have to sit out a year, should not apply to West Valley students, as they do not have a sports program.
- c. **Letter to West Valley School Board Members** - Superintendent Ward stated that he sent a letter to West Valley School Board Members on behalf of the ECS Board inviting them to come to ESC on Tuesday, October 13th at 6:30 pm to tour the new facilities. He stated that is an informal meet and greet. Superintendent Ward stated that in the letter, ECS expressed that we are open to sharing other opportunities for the students.

Informational Items

- a. **APPR Negotiations** - Superintendent Ward stated that he received a letter (October 1, 2015) on behalf of the Administration (Bob Miller & Connie Poulin) requesting that the District enter into negotiations for the purpose of creating a new APPR plan for ECS Principals under Regulation 3012-d that both parties can agree to.

Superintendent's Report

- a. Met today with Utica Insurance Company and West Valley school personnel. The primary discussions centered around concussion protocol, policies and testing. Superintendent Ward stated that ECS has all of its procedures and policies in place and that Kim Watt, Karl Schwartz and the coaches do a great job. Utica also talked about Bullying (hazing) and asked how our coaches handle it. The 3rd topic was texting. Superintendent Ward is recommending that the district develop a policy to protect the teachers, coaches and students. He suggested developing a permission slip that allows parents to sign-off as to whether or not they would like teachers or coaches to contact their students via texting. Superintendent Ward stated that he gave Utica a copy of the "Power Announcement" Mr. Miller sent out last week regarding bullying and texting and they were very impressed.
- b. **Building Condition Survey** – last time completed was 2010 at a cost of \$24,650. Survey must be completed every five years. SEI is willing to drop the price. Asking for approval later in meeting. This survey will be the basis for the next capital project.
- c. **Approval of Teacher Aides and Teacher Assistants** – Teacher Assistants have New York State Certification. They can actually instruct children on their own. Teacher Aides have to have a teacher present. The difference in pay is the health insurance cost. ETA members pay 10% and ECSRPA pay 25%.
- d. A West Valley student did a drawing with ECS and West Valley students coming together (sports).

Consent Items

Moved by Klein, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools:

- a. That the board approve the minutes of the meetings of September 22, 2015
- b. Acknowledgement of the September 23, 2015 Claims Auditor Report
- c. Approval of August 2015 Treasurer's Report

**Yes – 6
No – 0
Carried**

Committee Reports

None

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 3**

**Sht. No. 1823
October 6, 2015**

Old Business

Moved by Murphy, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval that the Ellicottville Central School District pay the College Course fee, for classes offered by the district, to students beginning in the 2015-2016 school year.

**Yes – 6
No – 0
Carried**

New Business

Moved by Klein, seconded by Zlockie, upon the recommendation of the Board Audit Committee, to accept the External Audit Report for the 2014-2015 school year from RA Mercer (External Auditors).

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of 2015 Building Condition Survey and Five Year Plan Proposal for Professional Services from SEI Design Group (Rochester, NY). The fee for handling the scope of the work is \$15,565, plus reimbursement of out-of-pocket expenses for the furtherance of the project on the District's behalf (some items may include copying and reproduction of reports, drawings and other related documents and any 3-dimensional modeling (electronic or physical).

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to create a full-time Teacher Assistant position effective October 27, 2105.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to award the purchase of 2015/2016 electricity purchase to Energy Coop of America at the indexed adder rate of \$0.01330 per kwh used. The actual amount that will be charged for the commodity will be the index based adder, plus the current market price as established by the NYISO/LBMP Day Ahead Market Price.

**Yes – 6
No – 0
Carried**

Personnel

Moved by Klein, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, accept a letter of resignation from Annette Auteri (full-time teacher aide) effective October 5, 2015.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a \$3,500 increase in salary for Karl Schwartz, Athletic Director, for the 2015-2016 school year. His new salary for the 2015-2016 school year will be \$15,500.

**Yes – 6
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 4**

**Sht. No. 1823
October 6, 2015**

Moved by Spell, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Homework club advisors for the 2015-2016 school year: Lynette Sexton, Shannon Palmatier, Gay Fitzpatrick, Sandy Tombin, Bill Delity, James Przybyla, April Donoghue, Scott Wilson, Caitlyn Keller and Heather Reed.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Homework club substitute advisors for the 2015-2016 school year: Kim Woodarek, Diana Olson, Nick Smith, Therese Pierce, Kelly McMahon, Katie Moore, Dan LaCroix, Colleen Bower, Alice Alessi, Katie Taylor and Jenna O'Connell.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Jesse McMahon-Eagan to the substitute teacher list (non-certified) at a rate of \$78.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, accept a letter of resignation from Jaclyn James and Suzana Bartimole as senior class advisors for the 2015-2016 school year.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Tracie Rapacioli-Myers to the substitute teacher list (non-certified) at a rate of \$78.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Principals Reports

Connie Poulin – Elementary Principal/CSE-CPSE Chairperson

-October & November 2015 Elementary Newsletter

Robert Miller – MS/HS Principal

-Homecoming Plans

-Manufacturing Day field trip (October 2, 2015) – 32 students attended

Policies

None

Discussion Items:

None

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
Page 5**

**Sht. No. 1823
October 6, 2015**

Executive Session

Moved by Klein, seconded by Spell, to enter into executive session at 9:20 pm to discuss 1 personnel matter.

**Yes - 6
No - 0
Carried**

Moved by Murphy, seconded by Zlockie to come out of executive session at 10:15 pm and return to the regular meeting.

**Yes - 6
No - 0
Carried**

Adjournment of Meeting

Moved by Spell, seconded by Hellwig, to adjourn the regular meeting of October 6, 2015 at 10:16 p.m.

**Yes - 6
No - 0
Carried**

District Clerk

Deputy District Clerk